



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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### MINUTES

June 10, 2019

The Advisory Fire Commission met at a regular meeting on Monday, June 10, 2019 at 7:04 p.m. Chairman Rojanasathira called the meeting to order, and Latonia Ellingberg, Recording Secretary, led the salute to the flag.

### ROLL CALL

**Present:** Commissioners: Lisa Bartley – At Large Alternate #1  
Richard “Tom” Chapman – At Large #2  
Mike Egan – At Large #1  
Debra Galey – District IV  
Matthew Guichard – District II  
Nat Rojanasathira – District V

Fire Chief: Lewis T. Broschard III

**Absent:** Erel Betser – District I  
Walter Fields – At Large Alternate #2  
Darran Mazaika – At Large Alternate #3

### PRESENTATION OF SERVICE AWARDS AND BADGE PINNING CEREMONY

Fire Chief Broschard presented the following promoted personnel with their badges: Deputy Fire Chief Aaron McAlister; Battalion Chief Kevin Platt; Fire EMS Chief Scott Wannamaker; Fire Captain/Paramedic Herbert Cheng; Fire Captain Casey Lyons; Fire Engineer Keld Laustsen; Fire Engineer Trevor Watts; and Fire Engineer Aaron Heath-Paez who also received his 10-year service award pin.

### PUBLIC HEARINGS

- A. Addiego Silvio and Sheila Tre appeared before the Commission to appeal the weed abatement fees charged to them by the Fire District for parcel number 431-020-017. After hearing Mr. Silvio, Commissioner Galey made a motion to uphold the charges and deny the appeal. Motion seconded by Commissioner Chapman. Said motion carried by a unanimous vote (AYES: Bartley, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: Betser, Fields, Mazaika).

### PUBLIC COMMENTS

None

## **PRESENTATION – FIRE DISTRICT WEED ABATEMENT PROCESS**

Assistant Chief / Fire Marshal Bachman presented to the Commission a PowerPoint presentation detailing the Fire District's exterior hazard control standards and process. Chief Bachman also responded to questions.

In response to Commissioner Chapman's question regarding sustainability and revenue, Chief Bachman indicated that there is currently a slight and insignificant deficit.

## **CONSENT ITEMS**

A. April 15, 2019 Meeting Minutes

B. Accept and File Reports:

1. Personnel Report
2. Operating Budget
3. Fire Prevention Reports
4. Monthly Activity Reports
5. Suppression Leave Summary

Commissioner Chapman made a motion to accept and file reports. Motion seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Bartley, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: Betser, Fields, Mazaika).

## **DISCUSSION ITEMS**

A. Declaration of Surplus Equipment – Report of June 3, 2019

Commissioner Galey made a motion to approve the surplus of equipment listed on the declaration report of June 3, 2019. Motion was seconded by Commissioner Bartley. Said motion carried by a unanimous vote (AYES: Bartley, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: Betser, Fields, Mazaika).

B. Declaration of Surplus Equipment – Report of May 28, 2019

Commissioner Egan made a motion to approve the surplus of equipment listed on the declaration report of May 28, 2019. Motion was seconded by Commissioner Bartley. Said motion carried by a unanimous vote (AYES: Bartley, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: Betser, Fields, Mazaika).

In response to Commissioner Egan's question about what happens to surplus equipment and whether or not the District is able to donate those items, Chief

Broschard indicated that surplus items go to the County pool. The Fire Board of Directors would need to approve the donation of any surplus items.

Chair Rojanasathira suggested that members of the Apparatus and Equipment Committee could approach the Board of Directors with a recommendation to modify this policy. Commissioner Guichard expressed interest in joining Commissioner Egan on this committee.

C. UPDATE: Development of Weed Abatement Appeal Process

Chief Bachman indicated that although the District is working toward the development of an appeal process, there is no update at this time.

D. UPDATES: PG&E PSPS; Antioch Development; Helicopter Program

**PSPS** is not a new PG&E program, but it will have a new use this year. Due to fires for which they were responsible, PG&E will shut off power when certain thresholds are met. The drivers are wind, humidity, and temperature. They will likely be more aggressive with initiating shutoffs which will include high tension lines. Affected communities may not be near an actual weather event. The new use of this program is a significant change and poses potentially substantial issues for the Fire District and other services such as buses, hospitals, and police. More work needs to be done with regard to this program.

Last weekend, PG&E communicated with us beforehand and told us to expect two to five day shut off periods because they must perform inspections before restoring power. Generators are good but present safety issues if not installed properly. Not all of our stations have generators, but the District intends to make our stations as robust as possible. We recently purchased a 150-watt generator that can be placed on a trailer and will mainly be used for the Communications Center. The District plans to brief the Board of Directors in July.

**Antioch** has been trying for a few years to get a Mello Roos CFD endorsed for new development. The District was candid with them about their new eleven three-story building project being unsafe. The District will present a report on the new Development Impact Fee to the Board of Directors on July 9. We are also working on how to fund the cost of a new fire station (#89) near the Antioch Kaiser facility.

**Helicopter** Program update is being moved to the next Commission meeting.

E. Nomination and Selection of Chair and Vice Chair for FY 2019/2020

Chair Rojanasathira announced his resignation from the Advisory Fire Commission. He has accepted a position in Monterey County and will be moving at the end of the month.

Commissioner Chapman made a motion to nominate Commissioner Galey for Chair and Commissioner Guichard for Vice Chair. Motion seconded by Commissioner

Egan. Said motion carried by a unanimous vote (AYES: Bartley, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: Betser, Fields, Mazaika).

**FIRE CHIEF'S REPORT**

Reviewed/discussed the April 15, 2019 Fire Chief's report.

**COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS**

None.

Meeting adjourned at 9:20 p.m.

**NEXT MEETING DATE AND TIME**

The next meeting is scheduled for August 12, 2019, 7:00 p.m.



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Latonia Ellingberg, Recording Secretary